

# OFFICER DELEGATION SCHEME RECORD OF OPERATIONAL DECISION



**TO BE UPLOADED TO THE INTERNET BY DEMOCRATIC SERVICES**

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|--|---|
| <b>Date:</b> 3 January 2020  | <b>Ref No:</b> CS 588   |
| <b>Type of Operational Decision:</b>   |   |
| <b>Executive Decision</b>  | <input checked="checked" type="checkbox"/>  |
| <b>Council Decision</b>  | <input type="checkbox"/>  |
| <b>Status:</b>   |   |
| <b>Title/Subject matter:</b> SEND Business Development/Employment Officer Post   |   |
| <b>Budget/Strategy/Policy/Compliance – Is the decision:</b>  |   |
| (i) within an Approved Budget  | Yes   |
| (ii) not in conflict with Council Policy   |   |
| (iii) not raising new issues of Policy   |   |
| <b>Equality Impact Assessment</b><br>[Does this decision change policy, procedure or working practice or negatively impact on a group of people? <b>If yes</b> – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]   | No  |
| <b>Details of Operational Decision Taken [with reasons]:</b><br><br>To permanently establish the post of SEND Business Development/Employment Officer (within the commissioning team). For the last 12 months this has been a temporary post funded by the SEND Employment Grant (which has ceased). The current post-holder has contributed to savings by getting SEND young people into employment from their college courses by generating employer vacancies and matching with an individual student. This supports Preparing for Adulthood outcomes. The savings are made to the DSG High Needs block as the young person moves into a positive destination as often the young person will continue in further education longer than necessary as there is not an alternative pathway for them. Placing in employment related activities also makes a saving to the social care system. |   |
| <b>Decision taken by:</b>  | <b>Signature:</b>   |
| Executive Director or Chief/Senior Officer   | <div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> </div> <div style="width: 35%;"> <b>Date:</b> 7/1/20         </div> </div> |

| <b>Members Consulted [see note 1 below]</b> |              |          |
|---|--------------|----------|
| Cabinet Member/Chair                        | T. T. R      | 07/01/20 |
| Lead Member                                 |              |          |
| Opposition Spokesperson                     | Mr. A. Cantu | 10/1/19  |

#### **Notes**

1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**